



November 9, 2020

To our valued clients:

Like many of you, we are concerned about the COVID-19 virus and making efforts to protect the health of our teammates and customers while taking care of business needs.

We have paid close attention to situations throughout the country to determine how to continue with our seminar program. Our current plan is to continue where possible, while taking precautions to protect the health and well-being of our teammates and clients. We will be adding a series of virtual events in 2021 for our customers who prefer online learning.

Our in-person meetings are typically 20 to 50 attendees. Per CDC recommendations, we request that our attendees wear facemasks while attending. We are working with host hotels to arrange seating distance between attendees, and we've streamlined to check in process.

The most up to date schedule is always available at [www.trachte.com/seminars-videos/building-blocks-storage/](http://www.trachte.com/seminars-videos/building-blocks-storage/).

If you will be attending our seminars or upcoming trade shows, we suggest waiting until just prior to the event to book any non-refundable travel. Our online tools and videos at [www.trachte.com](http://www.trachte.com) offer clients an excellent collection of self-storage education without the need to travel, and our sales staff remains available to assist you via phone or email.

Thank you,

A handwritten signature in blue ink, appearing to read 'Steve Hajewski'.

Steve Hajewski  
Marketing Manager  
Trachte Building Systems  
[shajewski@trachte.com](mailto:shajewski@trachte.com)